

MEMORANDUM OF UNDERSTANDING

between

Rockland Community College

and

The State University of New York College of Agriculture and Technology at Cobleskill

This partnership agreement is entered into by and between Rockland Community College (“RCC”), an educational institution of the State of New York, located at 145 College Road, Suffern, NY 10901 and the State University of New York, a corporation organized and existing under the State of New York with its principal office located at University Plaza, Albany, New York, 12246, for and on behalf of the State University of New York at Cobleskill (“SUNY Cobleskill”), located at 106 Suffolk Circle, Cobleskill, NY 12043.

WHEREAS, this MOU is designed to memorialize the understanding of the parties as to the basic terms and conditions of the partnership between RCC and SUNY Cobleskill under which RCC students will be able to enroll as students in the Histotechnician Associate in Applied Science degree program (program), offered by SUNY Cobleskill.

NOW, therefore, in consideration of the mutual covenants and consideration herein set forth, the parties hereto agree as follows:

1. RCC students shall be entitled to transfer to SUNY Cobleskill after their completion of the prerequisites as specified on Attachment A, with a minimum overall grade point average of 2.25 for the first year of study, will be guaranteed acceptance to SUNY Cobleskill as a second-year student. If the class is full, the student will be given the highest priority for the next year. Student will be provided the opportunity to complete the Histotechnician Associate in Applied Science degree in one year of academic work including a 400-hour summer clinical rotation at an approved clinical affiliate site.
2. Prequalified RCC students will apply to the Histotechnician Associate in Applied Science program by completing the on-line SUNY Admissions Application, prior to November 1st for spring semester entry and May 15th for fall semester entry, indicating their desire to transfer to SUNY Cobleskill. Eligible candidates will be notified of their acceptance.
3. An academic plan, the sequence of courses for completion of the degree, will be created for and approved by each student. Students must comply with the credit residency requirement of SUNY Cobleskill. Lower-level RCC courses taken to satisfy other requirements will be transferred to Cobleskill. Matters of registration/enrollment, transfer of credit from other institutions, student conduct code affirmation, student financial aid, and student billing and collection shall be addressed by the appropriate SUNY Cobleskill office.
4. Students matriculated into SUNY Cobleskill’s associate’s degree program, under this agreement, shall pay tuition and applicable fees for said programs to SUNY Cobleskill in

accordance with the published rate schedule and shall be deemed SUNY Cobleskill students for all purposes including financial aid to the institution.

5. Upon successful completion, students will receive a diploma or other certification from SUNY Cobleskill.
6. The term of this MOU shall be for five (5) years, beginning with students entering the program for Spring Semester 2024. The MOU may be extended upon mutual agreement of the partners. SUNY Cobleskill and/or RCC have the right to mutually terminate this agreement early. After the termination date, no new students will be enrolled in programs covered under this agreement. However, courses will continue to be offered to students currently enrolled in the program.
7. When SUNY Cobleskill establishes an extension site on the RCC campus by delivering a lower-level degree completion, a community college coordinator will manage the activities and advise students in the program. The community college coordinator will be an employee of Rockland Community College and in collaboration with SUNY Cobleskill as the program liaison between RCC and SUNY Cobleskill, administer the partnership programs, represent and promote the program to the RCC faculty, students and administration and recommend improvements of the program and its administrative procedures.
8. Students will be required to provide to SUNY Cobleskill all medical and inoculation records necessary for enrollment. With the written approval of the student, copies of student health records may be sent to SUNY Cobleskill by the RCC health center. Students will be asked to sign an authorization for this purpose.
9. In accordance with the provisions of the Family Educational Rights and Privacy Act (“FERPA”), in order for University to share information about the student from the student’s educational records, Parties must agree not to disclose the information to a third party without the student’s consent, and to use the information only for the purposes for which it was disclosed.
10. SUNY Cobleskill will monitor student eligibility and disbursement of financial aid and refunds where appropriate. SUNY Cobleskill will monitor the progress of students to determine ongoing eligibility of financial aid. When students are enrolled in courses offered by RCC under the seamless partnership, RCC and SUNY Cobleskill agree to the following:
 - a. RCC will not pay student aid to a student under the Federal and State student assistance programs as this is the responsibility of SUNY Cobleskill.
 - b. SUNY Cobleskill will accept credits from all approved courses earned at RCC in accordance with the appropriate articulation agreement.
 - c. Students will provide official transcripts for any courses not taken through SUNY Cobleskill.

11. Recognizing that students enrolled in this program will be resident at RCC for at least a portion of their educational experience, RCC will make its facilities and services available to such students, including but not limited to the following:
 - a. RCC instructional space and office space for instructor as both parties agree are needed to sustain the program. Such space will be maintained by RCC at no cost to SUNY Cobleskill and SUNY Cobleskill will reimburse RCC for the classroom rental at the rate of \$800 per classroom for each 3-credit bearing course. In addition, SUNY Cobleskill will reimburse RCC for the cost of removal of biomedical and chemical waste. All fees shall be paid at the end of each academic semester;
 - b. RCC shall be entitled to possession and use of equipment specifically provided by SUNY Cobleskill for the Program. Said equipment shall be housed in a dedicated and secure location as agreed upon by RCC and SUNY Cobleskill. At the expiration of the MOU term, RCC shall surrender the equipment to SUNY Cobleskill in good condition and working order, ordinary wear and tear excepted. RCC shall only use the equipment in a careful and proper manner and will comply with all laws, rules, ordinances, statutes and orders regarding the use, maintenance and storage of the equipment. If RCC fails to do so and the Equipment is lost or damaged beyond repair, RCC shall pay to SUNY Cobleskill the replacement cost of the damaged equipment.
 - c. Holdings, resources and professional staff of the RCC library during normal operating hours;
 - d. Academic computing labs and the internet during normal operating hours, including use of computers to access web-based registration, email, and course management system at SUNY Cobleskill; and Centers for academic support in areas such as aid for disabilities, math, studying, tutoring, and writing.
12. Individuals providing upper level instruction or providing technical assistance in support of upper level instruction to SUNY Cobleskill students will be employees of SUNY Cobleskill. Recruitment, selection, and terms of employment shall be those in accordance with applicable SUNY and/or SUNY Cobleskill policies and labor contracts and applicable accreditation requirements.
13. SUNY Cobleskill employees, students, agents, guests and invitees, when upon the premises of RCC, shall be subject at all times to all the rules, regulations and proper instructions of RCC, and they shall also be subject to removal from RCC and withheld access to the College if in RCC's sole discretion such actions are warranted.
14. RCC shall hold SUNY Cobleskill harmless from and indemnify it for any final judgment of a court of competent jurisdiction to the extent attributable to the negligence of RCC or of its officers or employees when acting within the course and scope of their employment.
15. Subject to the availability of lawful appropriations and consistent with Section 8 of the State Court of Claims Act, SUNY Cobleskill shall hold RCC harmless from and indemnify it for any final judgment of a court of competent jurisdiction to the extent attributable to the

negligence of SUNY Cobleskill or of its officers or employees when acting within the course and scope of their employment.

16. SUNY Cobleskill shall be responsible for the preparation of materials to market the partnership program, including press releases, and SUNY Cobleskill and RCC will meet and confer about such materials prior to their issuance.
17. RCC agrees to promote this partnership program with their students, alumni and faculty through different forms of media available to them.
18. It is mutually agreed that at no time shall either party discriminate against any party to or beneficiary under this agreement based upon color, religion, sex, sexual orientation, national origin, age, veteran status and/or handicap.
19. The parties may agree to such additional terms and conditions as are mutually acceptable by executing an amendment to this MOU.
20. This MOU will become effective upon acceptance with appropriate signatures.

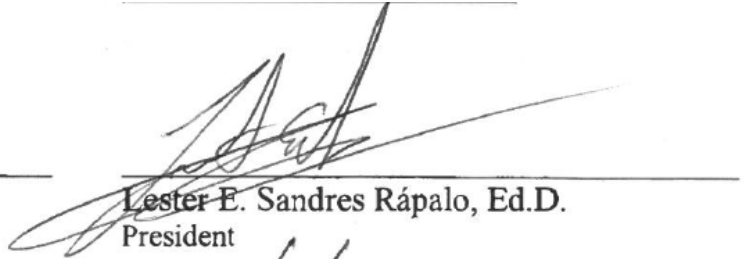
State University New York at Cobleskill

Rockland Community College



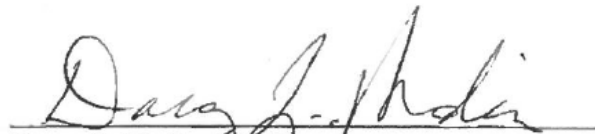
Marion A. Terenzio, Ph.D.
President

Date 2/10/24



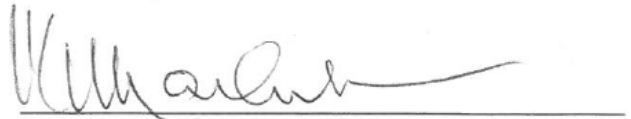
Lester E. Sandres Rápalo, Ed.D.
President

Date 3/5/24



Darcy L. Medina, Ph.D.
Provost and Vice President for Academic Affairs

Date 2/9/24



Victoria C. Ukachukwu, Ph.D.
Provost and Vice President for Academic Affairs

Date 2/29/2024

Attachment A

ROCKLAND COMMUNITY COLLEGE REQUIRED PREREQUISITES AND REQUIRED COURSEWORK

Required RCC Prerequisites:

BIO 105 & 106	General Biology I & II	8
CHM 101 & 102	General Chemistry I & II	8
ENG 101 or 102	Composition I or II	3
MAT 134	College Algebra (or higher)	4
PSY 103 or SOC 100	General Psychology or Introduction to Sociology	3
PED 126	Wellness	1
Two courses that will satisfy additional SUNY GER categories not already fulfilled (AMSL - American Sign Language or SPAN Spanish is recommended for 3 credits)		6

30 credits of coursework to be satisfied as a SUNY Cobleskill student:

*BIOL 114	Medical Orientation E-T-R	2
*BIOL 251/X	Microscopic Anatomy & Lab	4
*BIOL 258/X	Anatomy & Physiology I & Lab	4
*BIOL 259/X	Anatomy & Physiology II & Lab	4
*BIOL 268/X	Microtechniques & Lab	6
*BIOL 275	Clinical Experience in Histotechnology	4
*PHIL 305	Ethics Science, Medicine & Technology	3
A course that will satisfy an additional SUNY GER category not already fulfilled		3